

**Central Gymnastics Academy**  
**Important Information August 8, 2016 – May 27, 2017**  
*We do not Follow the School Calendars*

- August 8, 2016: First day of School Year Session Classes
- September 5<sup>th</sup> – October 1<sup>st</sup> = September Classes
- October 3<sup>rd</sup> – October 29<sup>th</sup> = October Classes
- October 31<sup>st</sup> – November 26<sup>th</sup> = November Classes
- **November 24<sup>th</sup>: GYM CLOSED** for Thanksgiving, you will need to schedule a make-up class in a different day/time (Thursday classes only)
- November 28<sup>th</sup> – December 24<sup>th</sup> = December Classes
- December 12<sup>th</sup> – December 17<sup>th</sup>: Present-N-Tell Week (parents are welcomed out on the gym floor to observe their children's progress)
- **December 26<sup>th</sup> – January 7<sup>th</sup>: GYM CLOSED** for Christmas break. (No make-up classes are required as you still receive your 4 classes since we are open until Dec. 24<sup>th</sup>)
- January 9<sup>th</sup> – February 4<sup>th</sup> = January Classes
- February 6<sup>th</sup> – March 4<sup>th</sup> = February Classes (We are NOT Closed for Winter Break!)
- March 6<sup>th</sup> – April 1<sup>st</sup> = March Classes
- April 3<sup>rd</sup> – April 29<sup>th</sup> = April Classes (We are NOT Closed for Spring Break!)
- May 1<sup>st</sup> – May 27<sup>th</sup> = May Classes
- May 15<sup>th</sup> – May 20<sup>th</sup>: AWARDS WEEK!! (must be enrolled in May classes to participate in Awards Day & receive a medal)
- May 27, 2016: **LAST DAY OF SCHOOL SESSION CLASSES.** Everyone will be dropped from their current class and will need to sign up for a new Summer Session Class.
- June 5, 2016: **First day of Summer Session**

**MAKE-UP POLICY**

If you miss a class you are able to do a make-up class during another class time as long as there are openings. **We do not pro-rate for missed classes.**

You **must** schedule your make-up class in advance with the front desk.

We ask that you schedule your make-up class **within the same month of missing the class.** It is **your responsibility** to keep up with missed classes. If you do not schedule your make-up within the month of missing you are **NOT guaranteed** a make-up class.

You must currently be enrolled in classes in order to do a make-up class.

Make up classes do not roll over into new sessions.

Make up classes are a privilege to our customers. Please do not abuse the policy and follow it as stated above.

**TUITION**

Your tuition payment is due the **first week** of each month. Classes are only pro-rated upon joining a session if joining in the middle of the month, we do not pro-rate for missing a class, we offer make up classes.

Your tuition holds your child's spot, therefore you will continue to be billed until you tell us you no longer want the spot/ you are dropping.

**DROP POLICY**

We ask that you give the front desk a two weeks **written notice** if you are no longer able to attend classes for any reason. If you do not notify the front desk that you will no longer be attending, we assume that you are and we will continue to bill you for the class.

We hold your child's spot in their class until you notify us otherwise. If you do not let us know that you will no longer be attending we cannot open the spot up for another child that would wish to come. You will OWE for classes still enrolled in unless you give us your written notice.