

Central Gymnastics Academy
Important Information August 6, 2018 – May 25, 2019
We do not Follow the School Calendars

- August 6th : First Day of School Year Classes
- August 6th – September 1st: August classes (Tuition due Aug 6th – Aug 11th)
- September 3rd – September 29th: September Classes (We ARE OPEN on Sept. 3rd Labor Day & During Fall Breaks!) (Tuition due Sept 3rd – Sept. 8th)
- October 1st – October 27th: October Classes (Tuition due Oct. 1st – Oct. 6th)
- October 29th – November 24th: November Classes (Tuition due Oct. 29th – Nov. 3rd)
- **October 31st: We will CLOSE at 2pm** (you will need to schedule a make up class)
- **November 24th: WE will be CLOSED** for Thanksgiving (you will need to schedule a make-up class)
- November 26th – December 22nd: December Classes (Tuition due Nov. 26th – Dec. 1st)
- December 10th – December 15th: PRESENT-N-TELL WEEK (parents are welcomed on the floor during your child’s regular class time to watch their progress)
- **December 24th – January 3rd GYM CLOSED:** No Make-up classes needed as you still receive your 4 classes for December & January
- January 4th – January 31st: January Classes (Tuition due Jan. 4th – Jan. 10th) (We are OPEN on MLK Day)
- February 1st – February 28th: February Classes (Tuition due Feb. 1st – Feb 8th) (We are OPEN During Winter Breaks!)
- March 1st – March 30th: March Classes (Tuition due March 1st – March 8th)
- April 1st – April 27th: April Classes (Tuition due March 1st – March 6th) (We are OPEN During Spring Breaks!)
- April 29th- May 25th: May Classes (Tuition due April 29th – May 4th)
- May 13th – May 18th: AWARDS WEEK (must be enrolled in May classes in order to participate and receive a medal)
- May 25th: EVERYONE DROPPED FROM THEIR CURRENT CLASS
- May 27th – June 2nd: **GYM CLOSED**
- **June 3rd: SUMMER CLASSES/CAMPS Start**

MAKE-UP POLICY

If you miss a class you are able to do a make-up class during another class time as long as there are openings. **We do not pro-rate for missed classes.**

You **must** schedule your make-up class in advance with the front desk.

We ask that you schedule your make-up class ***within the same month of missing the class.*** It is **your responsibility** to keep up with missed classes. If you do not schedule your make-up within the month of missing you are **NOT guaranteed** a make-up class.

You must currently be enrolled in classes in order to do a make-up class.

Make up classes do not roll over into new sessions.

Make up classes are a privilege to our customers. Please do not abuse the policy and follow it as stated above.

TUITION

Your tuition payment is due the **first week** of each month. Classes are only pro-rated upon joining a session if joining in the middle of the month, we do not pro-rate for missing a class, we offer make up classes.

Your tuition holds your child’s spot, therefore you will continue to be billed until you tell us you no longer want the spot/ you are dropping.

DROP POLICY

We ask that you give the front desk a two weeks **written notice** if you are no longer able to attend classes for any reason. If you do not notify the front desk that you will no longer be attending, we assume that you are and we will continue to bill you for the class.

We hold your child’s spot in their class until you notify us otherwise. If you do not let us know that you will no longer be attending we cannot open the spot up for another child that would wish to come. You will QWE for classes still enrolled in unless you give us your written notice.